

CRANSTON SCHOOL COMMITTEE MEETING

AUGUST 19, 2013

HOPE HIGHLANDS ELEMENTARY SCHOOL

300 HOPE ROAD, CRANSTON, RI

EXECUTIVE SESSION 5:00 P.M.

IMMEDIATELY FOLLOWING – PUBLIC SESSION

MINUTES

The regular meeting of the Cranston School Committee was held on the evening of the above date at Hope Highlands Elementary School with the following members present: Chairperson Iannazzi, Mrs. Ruggieri, Mr. Colford, Mr. Gale, Mrs. McFarland, Mrs. Culhane and Mr. Traficante. Attorney Cascione was also present.

The meeting was call to order at 5:00 p.m. It was moved by Mrs. Ruggieri and seconded by Mrs. Culhane and unanimously carried to convene to Executive Session pursuant to RI State Laws -

1. PL 42-46-5(a)(1) Personnel:

- A. (Renewal of Contracts – Administrators/Principals)**
- B. (Perspective Administrator Contracts)**
- C. (Non-Certified Supervisory-Confidential Employees)**
- D. (Discussion of Safety Coordinator Position)**

2. PL 42-46-5(a)(2) Collective Bargaining and Litigation:

- A. (Contract Negotiations' Update(s) =**

- B. (Secretaries)**
- C. (Teachers)**
- D. (Teacher Assistants)**
- E. (Bus Drivers, Mechanics)**
- F. (Tradespeople)**

3. PL 42-46-5(8)(a)(b) Student Hearings

- A. (Appeal of Permits – 5:00 p.m.)**

Call to Order – Public Session

Public session was called to order at 8:05 p.m. The Pledge of Allegiance was conducted and the roll was called. Ms. Iannazzi reported out that no votes were taken in Executive Session.

A moment of silence was held in honor of two dedicated employees that we lost last week; Candace Mendez and Dr. Laura Albanese.

Executive Session Minutes Sealed – August 19, 2013 – A motion was made by Mrs. Culhane and seconded by Mrs. McFarland. The roll was called; all were in favor.

Minutes of Previous Meetings Approved – July 10, July 15, and July 31, 2013

A motion to approve minutes of previous meetings was moved by Mr. Traficante and seconded by Mrs. McFarland. The roll was called; all were in favor.

Public Acknowledgements/Communications – There were none.

Chairperson's Communications – Ms. Iannazzi announced that there will be a video honoring Dr. Laura Albanese but before we show the video she wanted to mention that we have a 6th grade teacher who unfortunately lost her home due to a fire and there is a fund raiser that's taking place on Sunday for her at the field right next to the Budlong Pool. If anyone is interested, they can contact the principal of Garden City School for information on that.

(Video in Honor of Dr. Laura Albanese)

Ms. Iannazzi – Two Cranston High School West graduates who are also Laura's nieces, Taylor Reo and Jacklyn Michelletti put that together so I thank them for doing that.

Superintendent's Communications

Good Evening – over the weekend I was noticed that we're going to have an opportunity for many of our families so that they can have access to the technology; to broadband; to laptops and things of that nature. The Governor will be announcing on Wednesday a specific program for this technology access and we're going to embrace it. I will be notifying the principals; we'll have materials available for the open houses so that the families who are eligible for this service; we would certainly like to help and support them so all of our students can have access to technology. I'm very excited about this new

initiative. We'll have another new acronym; it's C2C; I don't know what it means yet; just like we've got PLP's and IEP's; we now have C2C. It will give many of our families somewhere in the vicinity of 4000 families in Cranston, a very reasonable way to access technology. Thank you.

School Committee Member Communications- There were none.

Public Hearing

Students (Agenda/Non-Agenda Matters) – There were none.

Motion to suspend the rules to take Resolution 13-8-01 out of order was made by Mr. Traficante and seconded by Mrs. Ruggieri. The roll was called; all were in favor.

At this time, Mrs. Ruggieri read the Resolution and presented it to Rachel.

The vote was taken; all were in favor.

Mrs. Ruggieri stated – We wanted to take a moment tonight to recognize one of our students. So often things get done and we're not recognizing our students for all the wonderful things that they're accomplishing. This is an opportunity for us to highlight a student. At the time of this honor, Rachel was a 6th grade student at Woodridge. She had entered a flag drawing contest that was sponsored by the RI Art Educators Association and she won this

contest by designing a lighthouse inspired flag. We want to extend our congratulations from the School Committee and recognize Rachel Blustein and we hope that she continues to develop and grow not only educationally but artistically and I know that she's very athletic as well. She's a really well rounded student and a great example of the Cranston School Department.

RESOLUTIONS

SPONSORED BY THE SCHOOL COMMITTEE

NO. 13-8- 01- WHEREAS, Rachel Blustein, a 6th grade student at Woodridge Elementary School entered into a flag drawing contest sponsored by the Rhode Island Art Educators Association, and

WHEREAS, Rachel distinguished herself by winning this contest for her drawing of a lighthouse inspired flag.

Be it RESOLVED, that the Cranston School Committee extends its congratulations and recognizes Rachel Blustein for her artistic accomplishment.

Be it further RESOLVED, that a copy of this resolution signed by the

members of the Cranston School Committee, be presented to Rachel Blustein.

Members of the Public (Agenda Matters Only) – There were none.

Consent Calendar/Consent Agenda

The Proposed Consent Agenda this evening is as follows:

Resolution #'s: 13-8-2, 13-8-3, 13-8-4, 13-8-5, 13-8-6, 13-8-7 w/addendum, 13-8-8, 13-8-9, 13-8-10, 13-8-11, 13-8-12, 13-8-13, 13-8-14, 13-8-15, 13-8-16 w/addendum; however, Donna-Marie Frappier has been withdrawn, 13-8-17 and 13-8-19.

Moved by Mr. Traficante and seconded by Mr. Colford. The roll was called; all were in favor.

NO. 13-8- 02 - WHEREAS, the administration surveyed other school districts as to their daily substitute rates for both certified and non-certified personnel, and

WHEREAS, the results of the survey indicates a need to revise the district's substitute rates.

Be it RESOLVED, that the Superintendent recommends the following change to the certified and non-certified substitute rates.

Substitute Rates Teachers

1 – 30 days \$80.00

31 – 60 days \$90.00

61 – 135 days \$100.00

135 & over Step

Non-certified

Teacher Assistant \$10.00

Custodians \$ 9.00

Secretaries \$ 9.00

Bus Drivers \$10.50

NO. 13-8-03 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be appointed as follows:

Anne Bouchard, Norwood Program Director

Effective Date...August 26, 2013

See Attached Financial Impact Analysis

NO. 13-8- 04 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be appointed as follows:

Joseph Cappuccilli, Principal – Hope Highlands Elementary School

Effective Date...August 20, 2013

See Attached Financial Impact Analysis

NO. 13-8-05 - RESOLVED, that at the recommendation of the

Superintendent, said certified administrator be appointed as follows:

Keith Croft, Assistant Principal – Gladstone St. School

Effective Date...August 26, 2013

See Attached Financial Impact Analysis

NO. 13-8-06 - RESOLVED, that at the recommendation of the Superintendent, said certified personnel be recalled from layoff, and

Be it further RESOLVED, that the Superintendent notify these individuals of the committee's actions.

PERSONNEL

NO. 13-8-07 - RESOLVED, that at the recommendation of the Superintendent the following certified personnel be appointed for the 2013-2014 school year:

Dayna Cianci, Step 2 B+36

Education...Salve Regina, BA

Experience...Cumberland School Department

Certification....Early Childhood ELL

Assignment...Gladstone .5 FTE

Effective date...August 26, 2013

Authorization...Replacement

Fiscal Note... 11913180 51110

Julie Gendron, Step 1 +MA

Education...URI, BA, MLIS

Experience...Cranston Student Teacher

Certification....Library Media Specialist K-12

Assignment...Itinerant .5 FTE

Effective date...August 26, 2013

Authorization...Replacement

Fiscal Note...11716030 51110

Evan Lancia, Step 2

Education...RIC, BA

Experience...Providence Substitute

Certification...Secondary English

Assignment...Cranston West .6 FTE

Effective Date...August 26, 2013

Authorization...Replacement

Fiscal Note...12612340 51110

Katie Ciccone, Step 8 + MA

Education...URI, BA, Lesley University, MA

Experience...Cranston Public Schools

Certification....Secondary Italian

Assignment...Western Hills 1.0 FTE

Effective Date...August 26, 2013

Authorization...Replacement

Fiscal Note...12912300 51110

Michelle Rainone, Step 5

Education...RIC, BA

Experience...Warwick School Department

Certification...Secondary English

Assignment...Cranston East .6 FTE

Effective date...August 26, 2013

Authorization...Replacement

Fiscal Note...11312340 51110

William Romanias, Step 2 +MA

Education...University of Pittsburg, BS, Edinboro University MA

Experience...Cranston Substitute Teacher

Certification...Secondary Chemistry

Assignment...Cranston East 1.0 FTE

Effective Date...August 26, 2013

Authorization...Replacement

Fiscal Note...11312160 51110

Tina Elderkin, Step 2

Education...RIC, BS

Experience...New Bedford School Department

Certification....Early Childhood Pk-2

Assignment...Orchard Farms .5 FTE

Effective date...August 26, 2013

Authorization...Replacement

Fiscal Note...13612010 51110

Amy Godek, Step 2 + Masters

Education...Bridgewater State College, BS, RIC MA

Experience...Jamestown School Department

Certification....Early Childhood Special Education

Assignment...ECC 1.0 FTE

Effective date...August 26, 2013

Authorization...Replacement

Fiscal Note...20213130 51110

Marissa Lopes, Step 2 + Masters

Education...Johnson & Wales University, BS, MA

Experience...Providence School Department

Certification....Secondary Business

Assignment...Cranston East 1.0 FTE

Effective date...August 26, 2013

Authorization...Replacement

Fiscal Note...11312850 51110

Holly Casimiro, Step 5

Education...URI, BA

Experience...Cranston Substitute

Certification...Secondary Italian

Assignment...Park View 1.0 FTE

Effective Date...August 26, 2013

Authorization...Replacement

Fiscal Note...12312300 51110

Allison Campbell, Step 2 B+36

Education...University Of Connecticut, BA

Experience...Pawtucket School Department

Certification...Early Childhood Pk-2

Assignment...Garden City .5 FTE

Effective Date...August 26, 2013

Authorization...Replacement

Fiscal Note...12212040 51110

NO. 13-8- 08 - RESOLVED, that at the recommendation of the Superintendent, the following certified personnel be appointed as substitutes on a temporary basis as needed:

Natalie Mallilo, Elementary ELL

Elizabeth Reale, Secondary English\French

Natalie Verardo, Special Ed Elementary\Middle

NO. 13-8-09 - RESOLVED, that at the recommendation of the Superintendent, the resignation(s) of the following certified personnel be accepted:

Jennifer Fusaro, Teacher

Eden Park

Effective Date: August 9, 2013

M. Catena Bellone, Teacher

Park View

Effective Date...August 19, 2013

Kimberly Lebrun, Teacher

Bain

Effective Date...August 14, 2013

Paul Heatherton, Teacher

Bain

Effective Date...August 14, 2013

NO. 13-8-10 - RESOLVED, that at the recommendation of the Superintendent, the following individual(s) be appointed as an athletic coach:

Neil Nachbar, Assistant Coach Girls' Volleyball

CHSW

Step-7

Class-D

Playing Competition – High School & College

Experience – Head Coach Girls' Volleyball Tolman High School

Certification – RI Coaches Certification; CPR\AED\First Aid

NO. 13-8-11 - RESOLVED, that at the recommendation of the Superintendent, the following individual(s) be reappointed as an athletic coach:

Cranston High School East:

Tom Centore – Head Coach Football

Ken Simone – Assistant Coach Football

Michael Giblin – Assistant Coach Football

Robert Bouchard – Head Coach Boys' Cross Country

Robert LaBanca – Head Coach Girls' Cross Country

Michael Boyajian – Head Coach Girls' Tennis

James Creamer – Assistant Coach Girls' Tennis

Sarah Knowlton – Head Coach Girls' Field Hockey

Lauren Tomasso-Fagundes – Head Coach Girls' Soccer

Kara Scanlon – Assistant Coach Girls' Soccer

David Capuano – Faculty Manager

Cranston High School West:

Stephen Stoehr – Head Coach Football

Robert Malo – Assistant Coach Football

Thomas Milewski – Assistant Coach Football

Jesus Berrio – Head Coach Boys' Cross Country

Sheila Lagasse – Head Coach Girls' Cross Country

James Lucas – Head Coach Girls' Tennis

Nancy Hersey – Assistant Coach Girls' Tennis

Charles Pearson – Head Coach Girls' Soccer

Nicholas Ruggieri – Assistant Coach Girls' Soccer

Eric Bogossian – Assistant Coach Boys' Soccer

Tom Ferri – Head Coach Girls' Volleyball

Matthew Reis – Unified Volleyball Coach

Leonard D'Errico – Faculty Manager

NO. 13-8- 12 - RESOLVED, that at the recommendation of the Superintendent, the following individuals be reappointed as volunteer coaches:

Cranston High School East:

Glen Castiglia Football

Corey Capirchio Football

Daniel Perry Football

Joseph Madonna Football

Rafael Medina Football

Jeff Durand Football

Jose Simas Football

Cranston High School West:

Eric Baccari Football

Robert Izzi Football

Michael Fitzgerald Football

NO. 13-8- 13 - RESOLVED, that at the recommendation of the Superintendent, the following non-certified employee(s) be appointed:

Patricia Arias Mota, Bus Aide

Transportation

Effective Date...August 27, 2013

Authorization...Replacement

Fiscal Note...12645120 51110

NO. 13-8-14 - RESOLVED, that at the recommendation of the Superintendent, the following non-certified personnel be appointed as substitutes on a temporary basis as needed:

Melanie Dextrateur, Teacher Assistant

Thomas Bobek, Teacher Assistant

Amara Rihani, Teacher Assistant

Michael Royster, Custodian

NO. 13-8-15 - RESOLVED, that at the recommendation of the Superintendent, the retirement(s) of the following non-certified personnel be accepted:

Claire DiFazio, Secretary

Cranston West

Effective Date...August 13, 2013

NO. 13-8-16 - RESOLVED, that at the recommendation of the Superintendent, the resignation(s) of the following non-certified personnel be accepted:

John McHugh, Custodian

Plant

Effective Date...August 2, 2013

Susan Dubuque, Secretary

Park View

Effective Date...August 1, 2013

Kathleen Haveles, Teacher Assistant

Western Hills

Effective Date...August 15, 2013

BUSINESS

POLICIES AND PROGRAMS

NO. 13-8-17 - RESOLVED, that at the recommendation of the Superintendent, the following Field Trip(s) of Long Duration/Conference(s) be approved:

1. Aimee Duarte (Interactive Digital Media teacher) at Cranston Area Career & Technical Center and approximately 31 students to travel to

Orlando, FL from January 17, 2014 through January 20, 2014 to attend and participate in the Otronicon Conference, at no cost to the School Department. (Each student responsible for their own financing) Please see attached Field Trip of Long Duration form.

2. Karen Verrengia, Energy Program Manager, to travel to the Salve Regina University from November 1, 2013 through November 3, 2013 to attend the N.E. Environmental Ed Alliance Conference and Sustainable School Summit. Funding being provided by the Operating Budget. Please see the attached Conference Form.

3. Karen Verrengia, Energy Program Manager, to travel to Fort Worth, TX, from October 14, 2013 through October 16, 2013 to attend the 2013 Cenergistic National Training Conference. Funding provided by the Operating Budget. Please see the attached Conference Form.

RESOLVED, that the following purchases be approved:

NO. 13-8-19 - Photocopier Maintenance for the period from September 1, 2013 to August 31, 2014 in the amount of \$67,950.34

Number of bids issued 5

Number of bids received 3

ADDENDUM TO THE AGENDA

ADD TO RESOLUTION NO. 13-8-07

Stephen Blessington, Step 12 + National Board Certification
Education...Elon College, BA
Experience...Elon School Department
Certification...Secondary Math
Assignment...Western Hills .4 FTE
Effective Date...August 26, 2013
Authorization...Replacement
Fiscal Note...12911810 51110

Kristen Field, Step 12, B+36
Education...RIC, BA, MS
Experience...Providence School Department
Certification...Nurse-Teacher
Assignment...Cranston East 1.0 FTE
Effective Date...August 26, 2013
Authorization...Replacement
Fiscal Note...11317120 51110

WITHDRAW FROM RESOLUTION NO. 13-8-07

Allison Campbell, Step 2 B+36
Education...University of Connecticut, BA

Experience...Pawtucket School Department

Certification...Early Childhood PK-2

Assignment...Garden City .5FTE

Effective Date...August 26, 2013

Authorization...Replacement

Fiscal Note...12212040 51110

ADD TO RESOLUTION NO. 13-8-14

Anne Carlson, Teacher Assistant

ADD TO RESOLUTION NO. 13-8-16

Donna-Marie Frappier, Director

Technology Services

Effective Date...September 6, 3013

The roll was called on the above Consent Agenda – Resolutions:

Mr. Traficante Yes Mr. Colford Yes

Mr. Gale Yes Mrs. McFarland Yes

Mrs. Ruggieri Yes Mrs. Culhane Yes

Ms. Iannazzi Yes

Superintendent Lundsten stated – Tonight's my great pleasure to

welcome some new administrators and some new teachers to our staff. Could I please have the administrators who are here tonight stand? Mrs. Bouchard and Mr. Cappuccilli. Mr. Cappuccilli is going to be at Hope Highlands as a principal and Mrs. Bouchard is going to be the Norwood Avenue Coordinator for that particular program. That's our Sanders Program and our Cranston Transition Program. Welcome aboard folks.

We also would like to welcome, he's not with us tonight, is Mr. Croft; he is going to be the Assistant Principal for Gladstone.

May I please have any teachers that we have or new folks joining us; please stand. Welcome aboard.

They will start bright and early on Thursday morning here upstairs for a New Teacher Orientation with the Executive Committee welcoming them and they have a full schedule for Thursday and Friday. They will be ready to go with everybody else on Monday. Glad to see you all here tonight.

I would also like to recognize the retirement of Clair DiFazio. Clair has been a long time secretary with us most recently at Cranston High School West. I certainly have enjoyed working with her and I wish her very best on her retirement.

MOTION

Ms. Iannazzi – Is there a motion to reconsider Permit Policy #5117?

Moved by Mr. Traficante; seconded by Mr. Colford for discussion:

Mr. Traficante stated - As many of you know a few weeks back several parents had expressed to the School Committee regarding their concerns with the newly adopted permit policy. In developing this new policy for the year, 2014-2015, Trent, Paula and me tried to take into consideration the concerns of many of these parents. Unfortunately we could not cover 100% of their concerns but we did address the majority of their concerns in this newly adopted policy. We also realize that over the past several weeks the Assistant Superintendent has been addressing the permit policy with several parents. We did not want to disrupt the stability of the consistency of the permit criteria; therefore, in this adopted policy that before the School Committee, we try to maintain that permit criteria or at least 90% of it. Thirdly, we also realize that the appeal process is in affect; several parents have already addressed the Assistant Superintendent and members of the School Committee and they have addressed the appeal process. We certainly did not want to get involved in any potential litigation of those appeals. Lastly, we worked very closely with the Assistant Superintendent over these past two or three weeks and tried to come up with a new policy, again, for the year 2014-2015. I think we satisfied the concerns; we appreciated her help in developing this policy that will come before the School Committee in September. Anybody who is interested there are copies to the right of the podium; there is a two page document and at this time I'd like to call upon my colleague Trent to address the policy itself.

Mr. Colford stated – Mike thank you very much. I appreciate all the help you did on this and as well as some of my other colleagues. We were not unfortunately able to address all the issues but I think that we've gone and tried to do the right thing to help the students and keep them in the schools that they are permitted to. Ultimately the goal here is to give them the best education we possibly can. We know that if you're moving students around from one school setting to another, changing their environments and especially the individuals that they are used to going to school with, has a big impact on this. Our goal is to try to minimize that as much as possible. On the Administrative side of things, we do know that the permitting process has gotten way out of hand. It's been growing for a number of years and we're at a point where we need to be able to insure that we can put every child in the classroom where they need to be and we need to prepare and plan for years ahead as far as where those students are going to be. In doing, we have taken the policy that we've already approved, 5117, and just made some minor adjustments to it basically grandfathering in second graders starting next year and the year 2014-2015 all the way through until they are grandfathered out, 2015-2016 would be third grade through sixth graders; then the 4th through 12th grade; then the 5th grade and then the 6th graders. Basically grandfathering them in beyond this year. Basically filling the gap that we first voted on. I will support any questions and answer any questions at this time.

Mrs. Ruggieri asked – When making these changes, did you go through all of the classrooms to make sure that you weren't going to be causing overages as far as you know for the upcoming grades?

Mr. Colford stated – We went through the numbers that we had presented to us in June and addressed it by a year so we knew how many permits we were reducing each year.

Mrs. Ruggieri stated – I'm not talking about the permits you're reducing; I'm talking about the classroom sizes; since you're now phasing this out in a four year phase out that you looked at those grade levels moving forward to make sure that you weren't going to be causing overages in those classrooms as you were moving them along.

Mr. Colford stated – We looked at the number of permits that we have been giving per year for each of those grades and we reduced them by those amounts.....

Ms. Iannazzi stated – The language is remaining. You did not touch the language that says that if a permit causes an overage, then the permit would be denied. Mr. Colford answered, "Correct".

That bridges the gap between the two of you.

Ms. Iannazzi stated – Just to explain the legality of the policy before us this evening: The bylaws of the School Committee say that you

have to discuss a proposed policy at one meeting and act upon it at the next. We have discussed the proposed amendments this evening; there will be a vote on the motion to reconsider this evening but the policy itself will be on the September Agenda or the next regularly scheduled meeting of the School Committee. If we happen to call a special meeting prior to that we will include it but otherwise it will not be on an agenda until September.

Mrs. Culhane stated – Just to clarify, this is for the 2014-15 school year to begin not this current school year that we are in now. Mr. Colford noted that the adjustments that they made being that it's so late in the year, will start in the next year 2014-15.

There being no further questions on the motion to reconsider, the roll was taken:

Mr. Gale Yes Mr. Traficante Yes

Mr. Colford Yes Mrs. McFarland Yes

Mrs. Ruggieri Yes Mrs. Culhane Yes

Ms. Iannazzi Yes

NO. 13-8-18 - RESOLVED, that at the recommendation of the School Committee, Policy #6165.2, Guidelines Regarding In-School Observations of Students, be approved for second and final reading.

A motion was made by Mr. Traficante and seconded by Mrs. Ruggieri on the above Resolution No. 13-8-18. There being no discussion, the roll was called:

Mrs. Culhane Yes Mr. Traficante Yes

Mr. Colford Yes Mr. Gale Yes

Mrs. McFarland Yes Mrs. Ruggieri Yes

Ms. Iannazzi Yes

TABLED RESOLUTION

NO. 13-6-29 – RESOLVED, that at the recommendation of the Superintendent, the approval of the Purchased Service Agreement, with addendum, between The West Bay Collaborative Program located at the Horton Elementary School and the Cranston Public Schools for the amount of \$430,000 be approved (attached).

The above resolution No. 13-6-29 was an error; it was removed from the table at the last meeting.

Ms. Iannazzi stated – There was a subcommittee of the School Committee that met earlier today to hear appeals. Is there a motion to uphold the recommendation of the Assistant Superintendent?

Student A – Moved by Mrs. Ruggieri, seconded by Mrs. Culhane.

The roll of the subcommittee was taken as follows:

Mrs. Culhane Yes

Mrs. Ruggieri Yes

Ms. Iannazzi Yes

Is there a motion to uphold the recommendation of the Assistant Superintendent?

Student B – Moved by Mrs. Culhane, seconded by Mrs. Ruggieri.

The roll of the subcommittee was taken as follows:

Mrs. Ruggieri Yes

Mrs. Culhane Yes

Ms. Iannazzi Yes

Is there a motion to uphold the recommendation of the Assistant Superintendent?

Student C – Moved by Mrs. Culhane, seconded by Mrs. Ruggieri.

The roll of the subcommittee was taken as follows:

Mrs. Culhane Yes

Mrs. Ruggieri Yes

Ms. Iannazzi Yes

Public Hearing on Non-Agenda Items

Wenley Ferguson, 48 Bartlett Avenue

I just want to thank you for the motion to reconsider the permit policy.

I just want to thank you all for your work this summer; over the last 3 or 4 months and I appreciate you taking the comments of the parents and community members who came out to the various public

hearings. I look forward to hearing on the vote next week or next couple of weeks. I appreciate your time and effort; I know you spent a lot of time researching this and both the administration and the committee members. Thank you.

Antonella Pasquairello, 2072 Cranston Street

I want to ditto everything that Wenley just said. I want to thank all of you. When I heard about all the meetings that you've had over this summer, it really is just a great testament that you are here and you are working so hard for the students and families and that you listened to our concerns and that you were able to vote in this new revised amendment that Mr. Colford presented tonight. Just want to say thank you from all of us.

Announcement of Future Meetings – September 11 and September 16, 2013.

Mrs. Culhane stated that she wanted to comment on #13-6-29. We voted on that. It was taken off the table and it was voted on at a previous meeting.

Adjournment – Motion to adjourn was made by Mrs. Ruggieri, seconded by Mrs. McFarland. All were in favor. The meeting adjourned at 9:05 p.m.

Respectfully submitted,

Paula McFarland
School Committee Clerk

POLICY #6165.2

CRANSTON PUBLIC SCHOOLS

**Guidelines Regarding In-School Observations for All Outside
Therapists**

**These guidelines have been established in order to minimize
disruption in instruction and/or to the educational process in general.**

**1. Requests to observe classrooms in the school shall be provided in
writing to the school administration. The request must include the
name of the student to be observed and must state the reason for
said observation.**

2. Permission to observe a classroom shall be limited to an

evaluation being conducted for a legitimate educational purpose.

3. Individuals seeking permission to observe a particular child must comply with the “Visitor Policy” adopted by the Cranston School Committee (Policy#1250).

4. Individuals requesting to observe a classroom must provide identification to the school administration and sign in and out at the school office.

5. Individuals requesting to observe a classroom shall be accompanied by a certified administrator at all times.

6. Individuals observing a classroom shall be apprised of the confidentiality requirement under the law. The scope of the observation shall be limited to a specific classroom with the stipulation that any information regarding other students or staff members obtained during the observation will not be shared outside of the school, and information received will not be released to others and will be destroyed when no longer needed for purposes for which the observation was conducted. The individual may be required to sign a separate confidentiality and indemnity agreement as determined by the Administration.

7. Prior to the observation, school administration shall establish the time and duration of the observation. In no event shall an

observation be longer than thirty (30) minutes. During the observation, there can be no attempt to engage a teacher or therapist in conversation or ask questions during the instruction. There shall be no attempt to engage with the student being observed or any other students unless expressly authorized by the administrator accompanying the observer. Taking notes, tape recording, or videotaping shall not be allowed during the visit. Such behavior will be considered disruptive and the individual will be asked to leave the classroom.

8. The Cranston Public Schools reserve the right to rescind observation privileges allowable under State and Federal regulations to any individual who does not comply with the guidelines established by the school administration or when such visits disrupt the educational environment as determined by the building principal.

I understand and agree to comply with the above-referenced policy regarding in-school observations. By signing this agreement I agree that I am observing only the student that I have requested permission to observe and any information that I should obtain about anyone else or anything in the building through my presence in the school is highly confidential and cannot be shared with anyone.

All information that I receive I agree to keep confidential.

Name Signature

Position

Cranston Public Schools

845 Park Avenue

Cranston, RI 02910

To: _____

From: _____

Date: _____

Re: Student/Classroom Observation

Attached you will find the Cranston Public School's policy and guidelines regarding in-school observations. The guidelines must be followed for all student/classroom observations by outside therapists.

Your request will be reviewed by the School Principal and/or Special Education Administrator.

After you have read and agreed to the conditions listed on the guidelines, you will need to submit your written request to the School Principal. You must state the educational purpose as well as provide authorization from the student's parent or guardian. The signed guidelines along with the required documentation should be returned to the student's School Principal.

You can request the time and date for observation. However, the final decision as to date and time shall be determined by the School Principal. You will need to provide identification when you arrive at the school for the observation. You will be accompanied by, or in the presence of, a certified administrator at all times.

If you have any questions, you can call the student's school at _____ or the Special Education Director at (401) 270-8137.

Attachment:

Guidelines Regarding In-School Observations

POLICY #6165.2 (Continued)

CRANSTON PUBLIC SCHOOLS

Guidelines Regarding In-School Observations for All Parents

These guidelines have been established in order to minimize disruption in instruction and/or to the educational process in general.

1. Requests to observe classrooms in the school shall be provided in writing to the school administration. The request must state the reason for said observation. Only a parent may observe and the parent shall not bring anyone else to the observation.

2. Parents requesting to observe a classroom must comply with the “Visitor Policy” adopted by the Cranston School Committee (Policy 1250).

3 Parents requesting to observe a classroom must be accompanied by an administrator at all times.

4. Parents may observe no more than one (1) time per quarter

5. Parents observing a classroom shall be apprised of the confidentiality requirement under the law. The scope of the observation shall be limited to a specific classroom with the stipulation that any information regarding other students or staff members obtained during the observation will not be shared outside

of the school, and information received will not be released to others and will be destroyed when no longer needed for purposes for which the observation was conducted. Parent may be required to sign a separate confidentiality and indemnity agreement as determined by the Administration.

6. Prior to the observation, school administration shall establish the time and duration of the observation. In no event shall an observation be longer than thirty (30) minutes. During the observation, there can be no attempt to engage a teacher or therapist in conversation or ask questions during the instruction. There shall be no attempt to engage with the student being observed or any other students unless expressly authorized by the administrator accompanying the observer. Taking notes, tape recording, or videotaping shall not be allowed during the visit. Such behavior will be considered disruptive and the parent will be asked to leave the classroom.

7. The Cranston Public Schools reserve the right to rescind observation privileges allowable under State and Federal regulations to any parent who does not comply with the guidelines established by the school administration or when such visits disrupt the educational environment as determined by the building principal.

I understand and agree to comply with the above-referenced policy regarding in-school observations. By signing this agreement I agree

that I am observing only my child and other information that I may obtain during this observation is highly confidential and cannot be shared with anyone.

Name Signature

Student's Name

Cranston Public Schools
845 Park Avenue
Cranston, RI 02910

To: _____

From: _____

Date: _____

Re: Student/Classroom Observation

Attached you will find the Cranston Public School's policy and guidelines regarding in-school observations. The guidelines must be followed for all student/classroom observations by a student's parent(s).

Your request will be reviewed by the School Principal and/or Special Education Administrator.

After you have read and agreed to the conditions listed on the guidelines, you will need to submit your written request to the School Principal. The signed guidelines along with the required documentation should be returned to the student's School Principal.

You can request the time and date for observation. However, the final decision as to date and time shall be determined by the School Principal. You will need to provide identification when you arrive at the school for the observation. You will be accompanied by, or in the presence of, a school staff member at all times.

If you have any questions, you can call the student's school at _____ or the Special Education Director at (401) 270-8137.

Attachment:

Guidelines Regarding In-School Observations

Cranston Public Schools

Confidentiality and Indemnity Agreement

Observation of Student

It is the responsibility of the Cranston Public Schools (hereinafter “CPS”) to follow all state and federal laws relating to the confidentiality of information for both students and staff. Additionally, it is the policy of CPS to provide our students and employees with a level of privacy and confidentiality with any information concerning any of our students or employees.

In the course of your observation you may have access to information about other students or employees, their families and/or personal business.

Therefore, I agree that:

I will hold any information that I obtain during my observation of student

_____ **in the truest confidence as required by law. I understand that I cannot discuss any information that I may have obtained with anyone at anytime. Furthermore, I understand that I cannot use any information that I obtain for any reason. I understand that if I violate this confidentiality agreement I shall never again be allowed to observe any student in the CPS and legal action could be taken against me. I further agree to indemnify the CPS in the event that I violate my confidentiality requirement and legal action is taken against CPS for any damages assessed against CPS.**

I have read this confidentiality agreement and agree to its terms.

Name_____

Signature_____

Date_____

Policy Adopted: CRANSTON PUBLIC SCHOOLS
Resolution No.: 13- CRANSTON, RHODE ISLAND

ALTERNATIVE LEARNING PROGRAM AT HORTON ELEMENTARY

**This Agreement is made and entered into this ____ day of June, 2013,
by and
between the Cranston School Committee/Cranston Public Schools
(hereinafter referred to as
"Cranston") and West Bay Collaborative (hereinafter referred to as
"West Bay").**

**WHEREAS, Cranston is in need of an alternative learning program;
and**

WHEREAS, West Bay has the ability to provide those services.

Now, therefore, for good and valuable consideration, it is agreed:

1. TERM:

The term of this agreement is for the 2013-2014 academic school year.

2. COMPENSATION FOR SERVICES RENDERED BY WEST BAY:

Cranston shall pay a fee in the amount of \$430,000.00 which said amount shall be billed and paid on a quarterly basis.

3. OBLIGATIONS OF WEST BAY:

A. West Bay shall operate an alternative elementary school program for students in grades K-6 with two self-contained classrooms at the Horton Elementary School for a maximum of 16 students. The program will provide a highly structured, supportive, and therapeutic environment. Class time will be devoted to hands-on activities for all academic areas with lessons and activities to promote social and life skills. Each classroom will have a Certified Teacher and a Teacher

Assistant. The program will also have a Program Administrator and Counseling Services.

B. The schedule shall conform to school calendar of Cranston.

C. West Bay shall be responsible for the management and supervision of the

Program Administrator, Teachers, and Teacher Assistants, all of whom will be employed by West Bay. West Bay will also provide counseling with certified staff and/or outside services to accommodate IEP needs. The amount of Counseling provided by West Bay will not exceed a .5 FTE.

D. West Bay shall be responsible all supplies and materials, student activities, and transportation during the school day that is needed to effectively operate the program.

E. West Bay shall obtain and maintain Workers' Compensation insurance and

general and professional liability insurance with limits of liability of \$1,000,000.00 for the services and personnel provided under this Agreement.

F. West Bay agrees to indemnify and hold Cranston harmless from

and against

any claim, loss, damage, cost, expense or liability arising out of any negligence or

wrongful acts of West Bay, its agents and/or employees.

G. West Bay agrees that this contract may not be assigned without the prior

written consent of Cranston.

4. OBLIGATIONS OF CRANSTON:

A. Cranston shall provide the space and will be responsible for the maintenance and security of the facility.

B. Cranston shall provide the phone lines and internet connectivity.

C. Cranston shall be responsible for providing textbooks, workbooks, software and assessment materials in use in the district.

D. Cranston shall be responsible for the food service.

E. Cranston shall be responsible for student transportation to and from home.

F. Cranston shall provide part-time staff, to include Music, Library,

and PE Teacher; and Speech Language and OT/PT as dictated by IEPs.

G. Cranston shall provide all necessary student records.

H. Cranston shall obtain and maintain general liability insurance as presently existing.

I. Cranston shall indemnify and hold West Bay harmless from any claim, loss, damage, cost, expense or liability arising out of any negligence or wrongful act of Cranston, its agents and/or employees.

5. SEVERABILITY:

If any provisions of this Agreement shall be held invalid or unenforceable in whole or in part, then such provision shall be ineffective to the extent of such invalidity or unenforceability, but shall not affect the validity or enforceability of the remaining provisions of this agreement.

6. BINDING EFFECT:

**This Agreement shall be binding upon and inure to the benefit of the parties
respective successors, but shall not be assigned without the written
consent of the
parties.**

7. GOVERNING LAW:

**This Agreement shall be governed by and construed in accordance
with the laws
of the State of Rhode Island.**

8. COMPLETE AGREEMENT:

**This Agreement represents the complete agreement of the parties
and succeeds all
prior agreements and communications. This agreement shall not be
modified
except by a writing signed by both parties.**

Witness: Cranston School Committee

Witness: West Bay Collaborative

Karen Ostroff, Executive Director

ALTERNATIVE LEARNING PROGRAM AT HORTON ELEMENTARY ADDENDUM

This ADDENDUM to the Alternative Learning Program at Horton Elementary Agreement is made and entered into this ____ day of June, 2013, by and between the Cranston School Committee/Cranston Public Schools (hereinafter referred to as "Cranston") and West Bay Collaborative (hereinafter referred to as "West Bay").

This ADDENDUM allows the program to accept students from other districts provided that their district will pay an agreed upon tuition to West Bay and that the presence of these students will not reduce the level or quality of services that the Cranston students receive.

1. In addition to the obligations in the Alternative Learning Program at Horton Elementary Agreement, West Bay agrees to the following obligations specifically for students from other districts:

A. West Bay shall be responsible for the food service. West Bay will pay the full cost of the meals to Cranston's Food Service Program.

B. West Bay or the student's home district shall be responsible for student transportation to and from home.

C. West Bay or the student's home district shall provide part-time staff, to include Counseling, Speech Language, and OT/PT as dictated by IEPs.

2. Class size in the two self-contained classrooms being provided in the Alternative Learning Program at Horton Elementary Agreement will not exceed 10 students.

3. If West Bay has two full-time students from other district(s), West Bay agrees to increase Social Worker services for the entire Alternative Learning Program at Horton Elementary, including the Cranston students at no additional cost to Cranston.

4. If West Bay has five full-time students from other district(s), West Bay agrees to open a third classroom. If a third classroom is opened, Cranston would have the option of sending an additional 4 Cranston students at no additional cost to Cranston.

Witness: Cranston School Committee

Witness: West Bay Collaborative

Karen Ostroff, Executive Director

Administrator's Compensation Schedule

Administrator's Compensation Schedule

Fiscal Year 2013-2014

NAME	POSITION	SCHOOL	ANN	SALARY
HEALTH	DENTAL	LIFE	PENSION	SURV
BEN	OASDI	MEDICARE	TOTAL	Fringe Sal & Fringe
Cappuccilli, Joseph	Principal	Hhighlands	90,000.00	13893 1005 33
13,374	96 0 1305	29,706	119,706	
Bouchard, Anne	Director	Sanders	92,000.00	13893 1005 33 13,671
96 0 1334	30,032	122,032		

Fiscal Year 2014-2015

NAME	POSITION	SCHOOL	ANN	SALARY
HEALTH DENTAL LIFE PENSION SURV				
BEN OASDI MEDICARE TOTAL Fringe Sal & Fringe				
Bouchard, Anne	Director	Sanders	92,000.00	14310 1035 33 13,671
96 0 1334	30,479	122,479		

Projections for 3% increase for health & dental in year 2.

Projections for pension remain flat at 14.86% for both years.

Administrator's Compensation Schedule

Administrator's Compensation Schedule

Fiscal Year 2013-2014

NAME	POSITION	SCHOOL	ANN	SALARY
HEALTH DENTAL LIFE PENSION SURV				
BEN OASDI MEDICARE TOTAL Fringe Sal & Fringe				

Croft, Keith	Ass't Principal	Gladstone	73,964.00	13893 1005 33
10,991	96 0 1072	27,091	101,055	

Fiscal Year 2014-2015

NAME	POSITION	SCHOOL	ANN	SALARY
HEALTH DENTAL LIFE PENSION SURV				
BEN OASDI MEDICARE TOTAL Fringe Sal & Fringe				

Croft, Keith	Ass't Principal	Gladstone	87,411.00	14310 1035 33
12,989	96 0 1267	29,731	117,142	

Fiscal Year 2015-2016

NAME	POSITION	SCHOOL	ANN	SALARY
HEALTH DENTAL LIFE PENSION SURV				
BEN OASDI MEDICARE TOTAL Fringe Sal & Fringe				

Croft, Keith	Ass't Principal	Gladstone	87,411.00	14739 1066 33
12,989	96 0 1267	30,191	117,602	

First year impact reflects start date of 8/26/2013 instead of 7/1.

Projections for 3% increase for health & dental in year 2 & 3.

Projections for pension remain flat at 14.86% for all three years.